



Appendix I: Policy and Procedure Index

CATEGORY	TYPE	#	TITLE	MOST CURRENT VERSION
PROGRAMMATIC				
Programmatic	PPPN	001	Client Eligibility	October 2016
Programmatic	PPPN	002	PHS Certifications - Subrecipient	June 2016
Programmatic	PPPN	003	IRS Status	May 2016
Programmatic	PPPN	004	Funding Restrictions and Exclusions	June 2016
Programmatic	PPPN	005	Local Policies Affecting Service Provision	October 2016
Programmatic	PPPN	006	Use of CAREWare in documenting eligibility	May 2016
Programmatic	PPPN	007	Confidentiality	October 2016
Programmatic	PPPN	008	Data Management Timelines	May 2016
Programmatic	PPPN	009	Client-Level Data Eligible Scope Requirements	June 2016
Programmatic	PPPN	010	Data Management Subrecipient Internal Polices	June 2016
Programmatic	PPPN	011	Data Quality Review	June 2016
Programmatic	PPPN	012	Data Management Technical Assistance	June 2016
Programmatic	PPPN	013	Cumulative Contract Expenditure Reports	August 2016
Programmatic	PPPN	014	Implementation Plan	June 2016
Programmatic	PPPN	015	Transitioning Clients from Case Management	August 2016
Programmatic	PPPN	016	Records Retention and Access	October 2016
Programmatic	PPPN	017	Employee Records	October 2016
Programmatic	PPPN	018	Time and Effort Reporting System	October 2016
Programmatic	PPPN	019	Anti-Kickback, Fraud, Waste Abuse	August 2016
Programmatic	PPPN	020	Engagement in OAHS	June 2016
Programmatic	PPPN	021	Technical Assistance	June 2016

Programmatic	PPPN	022	Reallocation and Redistribution of Funds	In Process
Programmatic	PPPN	023	Subrecipient Medicaid Status	June 2016
Programmatic	PPPN	024	Veterans and VA Benefits	June 2016
Programmatic	PPPN	025	American Indians/Alaska Natives and HIS Benefits	June 2016
Programmatic	PPPN	026	CLAS Standards	June 2016
Programmatic	PPPN	027	Whistleblower Protection	August 2016
Programmatic	PPPN	028	Committee Participation	April 2016
Programmatic	PPPN	029	Service Promotion Materials	October 2016
Programmatic	PPPN	030	Open Records	October 2016
Programmatic	PPPN	031	Consumer Input	October 2016
Programmatic	PPPN	032	Clinical Quality Management	In Process
Programmatic	PPPN	033	Quality Improvement Projects	In Process
Programmatic	PPPN	034	Programmatic Site Visits	October 2016
Programmatic	PPPN	035	Quality Management Site Visits	In Process
Programmatic	PPPN	036	Title VI Compliance	May 2016
Programmatic	PPPN	037	Outreach and Awareness Activities	December 2016
Programmatic	PPPN	038	Compliance with Standards	June 2016
Programmatic	PPPN	039	Same Sex Spouses, Marriages and Households	June 2016
Programmatic	PPPN	040	Core: Outpatient/Ambulatory Health Services	June 2016
Programmatic	PPPN	041	Core: Oral Health Services	June 2016
Programmatic	PPPN	042	Core: Medical Case Management	June 2016
Programmatic	PPPN	043	Core: Substance Abuse Services	June 2016
Programmatic	PPPN	044	Core: Medical Nutrition Therapy	June 2016
Programmatic	PPPN	045	Core: Mental Health Services	June 2016
Programmatic	PPPN	046	Support: Medical Transportation Services	June 2016
Programmatic	PPPN	047	Support: Psychosocial Support Services	June 2016
Programmatic	PPPN	048	Support: Child Care Services	June 2016
Programmatic	PPPN	049	Support: Food Bank/Home-delivered Meals	June 2016
Programmatic	PPPN	050	Support: Legal Services	June 2016
Programmatic	PPPN	051	Support: Linguistic Services	June 2016
Programmatic	PPPN	052	Support: Non-medical Case	June 2016

			Management	
Programmatic	PPPN	053	Availability of Services	December 2016
Programmatic	PPPN	054	Grievance Policy and Procedures – Client v Part A Subrecipient	May 2016
Programmatic	PPPN	055	Quarterly Reports	June 2016
Programmatic	PPPN	056	Gender Identity	October 2016
Programmatic	PPPN	057	Health Insurance Premium and Cost Sharing	June 2016
Programmatic	PPPN	058	Trafficking Victims Protection	June 2016
Programmatic	PPPN	059	Minority AIDS Initiative	May 2016
Programmatic	PPPN	060	Agency Designees	May 2016
Programmatic	PPPN	061	CAREWare Access	May 2016
Programmatic	PPPN	062	OAHS Client Triage System	May 2016
FISCAL				
Fiscal	FPPN	001	DUNS Number	October 2016
Fiscal	FPPN	002	Budget Spend Plan	October 2016
Fiscal	FPPN	003	Property Standards	October 2016
Fiscal	FPPN	004	Auditing Requirements	June 2016
Fiscal	FPPN	005	Cost Principles	October 2016
Fiscal	FPPN	006	Financial Management	October 2016
Fiscal	FPPN	007	Fiscal Site Visits	In Process
Fiscal	FPPN	008	Contract/Agreement Contingency Amount	June 2016
Fiscal	FPPN	009	Advance Payment	April 2016
Fiscal	FPPN	010	Sliding Fee Scale and Cap on Client Charges	October 2016
Fiscal	FPPN	011	Program Income/Income from Fees for Services Performed	October 2016
Fiscal	FPPN	012	Ten Percent Administrative Cap	June 2016
Fiscal	FPPN	013	Salary Limitation	June 2016
Fiscal	FPPN	014	Prohibition against Direct Payments to Clients: Store Vouchers or Gift Cards	May 2016
Fiscal	FPPN	015	Medication Purchases	December 2016
RECIPIENT				
Recipient	RPPN	001	PHS Certifications - Recipient	June 2016

Recipient	RPPN	002	Assurances (SF424B)	June 2016
Recipient	RPPN	003	10% Administrative Cap - Recipient	June 2016
Recipient	RPPN	004	Core Medical Services Spending Requirement	June 2016
Recipient	RPPN	005	Support Services Spending Requirement	June 2016
Recipient	RPPN	006	Quality Management Budget – Recipient	October 2016
Recipient	RPPN	007	Maintenance of Effort	June 2016
Recipient	RPPN	008	Unobligated Balances and Carryover of Funds	June 2016
Recipient	RPPN	009	Use of Fulton County P-Card	November 2016
Recipient	RPPN	010	Monitoring Program Office Subrecipient Files for Site Visit Documentation	May 2016
Recipient	RPPN	011	Monitoring Subrecipient Auditing Requirements	June 2016
Recipient	RPPN	012	Annual Progress Report	June 2016
Recipient	RPPN	013	Program Terms Report	June 2016
Recipient	RPPN	014	Contracting with For-Profits	June 2016
Recipient	RPPN	015	Procurement	December 2016
Recipient	RPPN	016	Debarment and Suspension	May 2016
Recipient	RPPN	017	Procurement: Documentation for Items in Excess of \$25,000	August 2016
Recipient	RPPN	018	Outside Review Committee Standard Operating Procedures	December 2016
Recipient	RPPN	019	Planning Council Support Budget	June 2016
Recipient	RPPN	020	Recipient Grievance Policies and Procedures	June 2016
Recipient	RPPN	021	Recipient Grievance Policies and Procedures: Client v Part A Subrecipients	June 2016
Recipient	RPPN	022	Process and Timeline for Contracts	October 2016
CLARIFICATION				