



POLICY AND PROCEDURE NOTICE: PPPN-002 PHS CERTIFICATIONS - SUBRECIPIENT

Summary and Purpose of PPN: To comply with federal requirements regarding Debarment and Suspension, Drug-Free Workplace Requirements, Lobbying, Program Fraud Civil Remedies Act, and Environmental Tobacco Smoke

Authority:

- 45 CFR Part 76
- 45 CFR Part 93
- Public Law 103-227
- PHS-5161-1
- Fulton County Ryan White Part A Contract/Agreement

Policy and Procedures:

All subrecipients must show the ability to comply with the Public Health Service's requirements regarding: Debarment and Suspension, Drug-Free Workplace Requirements, Lobbying, Program Fraud Civil Remedies Act, and Environmental Tobacco Smoke.

1. As part of the annual contracting process, an individual with the authority to enter into contracts on behalf of the agency will need to certify compliance with Public Health Service's requirements.
2. As part of the annual contracting process, an individual with the authority to enter into contracts on behalf of the agency will need to certify compliance with Legislative Mandates.
3. Subrecipients contractually agree federal prohibitions and requirements related to lobbying will be included in all sub-awards at all tiers and that all subrecipients shall certify and disclose accordingly.

Verification:

- Project Officer will review agreements between Part A subrecipients and their sub-contractors.
- Verification that the subrecipient certification is signed by an individual with the authority to enter into contracts on behalf of the subrecipient.

Approved: June 2016

Reviewed: March 2021