



POLICY AND PROCEDURE NOTICE: PPPN-029 SERVICE PROMOTION MATERIALS

Summary and Purpose of PPN: To support the dissemination of information promoting the availability of HIV services for low-income individuals in the Atlanta EMA.

Authority:

- HRSA PCN#15-01
- Fulton County Ryan White Part A Contract/Agreement

Policy and Procedures:

Ryan White Part A is designed to support the provision of HIV services to low-income individuals with no other payer source. Efforts will be undertaken to ensure that low-income individuals living with HIV are aware of the availability of Ryan White funded services.

1. Subrecipients are expected to promote their HIV services to low-income individuals.
2. Subrecipients shall maintain a file or files documenting agency activities for the promotion of HIV services to low-income individuals, including copies of HIV program materials promoting services and explaining eligibility requirements.

Verification:

- During each annual site visit, review subrecipient file or files promoting HIV services to low-income individuals, including copies of HIV program materials promoting services and explaining eligibility requirements.

Approved: October 2016

Reviewed: April 2021