



POLICY AND PROCEDURE NOTICE: PPPN-048 CHILD CARE SERVICES

Summary and Purpose of PPN: To guide the administration of the Ryan White Part A Program to provide a standard Priority Service definition and requirements.

Authority:

- HIV/AIDS Bureau, Division of Metropolitan HIV/AIDS Programs National Monitoring Standards for Ryan White Part A Grantees: Program – Part A
<https://hab.hrsa.gov/sites/default/files/hab/Global/programmonitoringparta.pdf>
- HAB PCN #16-02 Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds
https://hab.hrsa.gov/sites/default/files/hab/program-grants-management/ServiceCategoryPCN_16-02Final.pdf
- Policy Clarification Notice 16-02: Eligible Individuals and Allowable Uses of Funds Frequently Asked Questions
https://hab.hrsa.gov/sites/default/files/hab/Global/faq_service_definitions_pcn_final.pdf
- HIV/AIDS Bureau, Division of Metropolitan HIV/AIDS Programs & Division of State HIV/AIDS Programs National Monitoring Standards for Ryan White Part A and Part B Grantees: Universal – Part A and B (Covers Both Fiscal and Program Requirements)
<http://hab.hrsa.gov/manageyourgrant/files/universalmonitoringpartab.pdf>

Background:

Atlanta EMA Quality Management Standards

The purpose of the Ryan White Part A quality management standards and measures is to ensure that a uniformity of service exists in the Atlanta Eligible Metropolitan Area (EMA) such that the consumers of a service receive the same quality of service regardless of where the service is rendered. These standards set forth the minimal acceptable levels of quality in service delivery and to provide measurement of the effectiveness of services. EMA Standards of Care may be found on the Ryan White Part A website at www.ryanwhiteatl.org.

Also see PPPN-038 Compliance with Standards.

Service Definition

Child Care Services available for the children of HIV-positive clients, provided intermittently, only while the client attends medical or other appointments or Ryan White HIV/AIDS Program- related meetings, groups, or training sessions. May include recreational and social activities for the child, if provided in a licensed or certified provider setting including drop-in centers in primary care or satellite facilities. Excludes use of funds for off- premise social/recreational activities or gym membership.

Policy and Procedure:

1. Subrecipient is expected to maintain documentation of the following which shall be made available to the Recipient and HRSA upon request and during Ryan White Part A site visits:
 - Documentation of client’s eligibility
 - Medical or other appointments or Ryan White-related meetings, groups, or training sessions that made child care necessary
 - Documentation to ensure child care is intermittent and is only provided to permit the client to keep medical and other appointments or other permitted Ryan White-related activities
 - Any recreational and social activities are provide only in a licensed or certified provider setting
 - Where Subrecipient is a child care center or program, make available for inspection appropriate and valid licensure or registration as required under applicable State and local laws
 - Where Subrecipient is an informal child care arrangement, maintain and make available appropriate liability release forms obtained that protect the client, Subrecipient, and the Recipient and documentation that no cash payments are being made to clients or primary care giver

Unit of Service Definition

Child care services			
Subservice Name	Definition	Unit	Funding Sources
Child Care	Provision of child care per unique patient per agency per day. On-site only.	Child	A, D

Approved: June 2016

Review: December 2020